West Dalhousie School Council Meeting
Wednesday November 4, 2026 @ 7 p.m.
Virtual via Microsoft Teams

MEETING MINUTES

Meeting called to order at 7:03 p.m. by Council Chair, Ben Hall.

In Attendance: Rhonda W. (Principal), Keri G. (Assistant Principal), Cyndie S. (Treasurer), Ben H. (Chair), Carla S. (Co-Chair), Hayli S. (Secretary) and Parents/Guardians: Shellie S., Jessica B., Kim V., and Marian F.

Student Presentation to Council | Reading Initiative

- Proposal to have a reading competition over winter break to encourage kids to spend time reading.
- Students to track books they read / minutes spent reading.
- Proposal to have funds to put towards a prize.
    - **Motion:** To approve up to $600 to fund prizes for students, pending budget estimate.
    - **Moved by:** Ben H; **Seconded by:** Hayli S; **Result:** none opposed, motion carried.

Welcome and Introductions

Approval of agenda and previous minutes:

- **Motion:** To approve the minutes from the October 7th, 2026 School Council meeting.
- **Moved by:** Ben H; **Seconded by:** Carla S; None Opposed. **Motion Carried.**

Message from School (Rhonda)

1. **Remembrance Day**
    - Ceremony at 9:30 (doors open at 9:15).
2. **Learning Conferences**
    - November 26th and 27th.
    - Parents can start booking conferences on November 18th.
3. **Residencies**
    - Hoop dancing is our next residency coming up.
    - EES students will have an Adaptive Bikes residency coming this week.
4. **Circle Fridays**
    - Continue to be enjoyed by the school. Plans to continue to add to mural of paper dolls near the front door.
5. **IPPs**
    - IPPs will be updated at the end of November. Teachers will connect with parents about these at learning conferences.
6. **Tuff Trays**
    - Tuff trays have been purchased, as well as the contents. Teachers will sign out a bin of sensory materials, and rotation through classrooms will begin soon. The school purchased some structured and unstructured items (e.g., loose parts). Other materials include animals and materials to make forest scenes; wooden shapes for designs, Kinetic sand, magnetic blocks, etc.

New Business:

- **Event | Halloween Dance Debrief**
    - Was very well attended. Handing out family pizzas was easier than individual orders however, this vendor (Little Ceasars) didn't use labels which added a challenge. May want to consider a different vendor in future.
    - Positive response to concession having food and glowsticks/stickers for additional options. The amount of concession items Carla purchased was perfect, see notes for next event.

- Zeffy platform was used for presale. Profit: about $800.

- **Upcoming Initiative | Project Kindness**
  - First week of December. Plans to send cards home to families. Families will send back with a gift card if they are able. Gift cards will be re-distributed to school families in need.
  - Parent council to fund envelopes. Carla will purchase.
  - **Motion**: to approve card stock and envelopes up to $150.
  - **Moved by**: Ben H; **Seconded by:** Hayli; None Opposed. **Motion carried.**

- **Event | Movie Night** (January 14th)
  - License is current. Ben will look at movie options available on the platform.
  - Keri will send login information to Ben.
  - Plan: Doors to open at 6 or 6:15; Will offer pizza through Healthy Hunger (pre-order); Concession with popcorn, chips, water.
  - **Motion:** To approve up to 300 for snacks at the concession.
  - **Moved by**: Cyndie S; **Seconded:** by Carla; None opposed; **Motion Carried.**

- **Fundraising |** Updates
  - Healthy Hunger: Having a hard time getting parent volunteers, distribution supported by students when needed. Jugo juice is very well labeled, no challenges with distribution.
  - Skip the depot: Current balance $77.17. May need to consider posting for the community via Facebook community association page. Can also put up a flyer at the DCA

- **Event | 50th Anniversary WDS**
  - Consider some swag for the birthday event (e.g., bookmarks with seeds).
  - Looking at potentially June 5th as a Saturday event.
  - More information forthcoming.

- **Promotional Materials:**
  - Discussion about promotional material (e.g., Pull-up banners approx. cost $300; branded pencils approx. cost $400)
  - Will look at options and discuss more at next meeting.

- **School Council Meetings**
  - Ben attended the CoSC (Community of School Councils) where there was a presentation from trustees. Next event is in January where the upcoming education plan will be discussed. Can have designated members attend.
  - There is also an upcoming ACSA (Alberta School Council's Association) event on Feb 5th.
  - Discussion about Annual Report. Shellie S. offered to support this.

- **Event | French Canadian Heritage**
  - French Canadian event update. Les Bucherons decided upon as vendor, estimate of $2500 w/ treats and show for the whole school at once. Date: March 18th.

- **School Funding Request**
  - Council to fund dinner for teachers at learning conferences. Estimate**:** $400
  - **Motion** to approve by Ben H.; **Seconded** by Hayli S. No objections. **Motion Carried.**

- **Financial Update**
  - Council $16,443.87.

Meeting adjourned at 8:29 by Ben H.

West Dalhousie Parents Association Meeting
November 4, 2026

Meeting called to order at 8:29 p.m.
In Attendance: Rhonda W. (Principal), Keri G. (Assistant Principal), Cyndie S. (Treasurer), Ben H. (Chair), Carla S. (Co-Chair), Hayli S. (Secretary) and Parents/Guardians: Shellie S., Jessica B., Kim V., and Marian F.

Approval of agenda and previous minutes:

- **Motion:** To approve the minutes from the October 7th, 2026 Parent Association meeting.
- **Moved by:** Ben H.; **Seconded by**: Carla S.; **Result**: Carried.

Casino Update

- Contacted the same advisors as last Casino event. Will be confirmed in May 2027.

Financial Updates

- No changes since last meeting. Current balance: $81,481.04.
- Insurance is renewed in October. Changed the application process this year. Applied online.
- Expected Cost: around $1500 for the year.

Meeting Adjourned at 8:40 Motioned by Ben H.

Next meeting: December 2 online via Microsoft Teams.