

MEETING MINUTES

In Attendance: Rhonda Williams, Keri Glowacki, Shane Smith, Carla Shepherd, Marian Forrester, Hayli Stock, Charity Ankrah, Nana Abrokusa Eshun

Meeting called to order at 7:09

Approval of agenda - All in favor

- Note that council will approve minutes from September at our next scheduled council meeting, as members have not yet had a chance to review the document.

Message from School & Updates (Rhonda & Keri)

1. Staffing Updates

- Ms. Joly's leave extended until February. Ms Stephenson – covering for Ms Joly – will be leaving due to other commitments. New teacher will be starting next week to cover Ms. Joly's leave.
- New teacher will be starting in EES to cover vacancy - Ms. Nina.

2. Residency Update

- Drumming residency was canceled due to labor action. Has been rebooked for later in the spring.

3. Field trip Updates

- Able to resume field trips. Staff working to rebook field trips that were cancelled due to labor action. Parents will be updated as information becomes available.

4. Learning conferences – November 27 & 28

- Learning conferences coming up on November 27th and 28th
- Families will sign up for a 15-minute block of time to meet with their child's teacher
- **School request** if council could provide dinner for the teachers on this night.
- Motion to approve for up to \$700 to cover the cost.
 - Motion posed by Shane, Seconded by Carla and Hayli.

5. Scholastic Book Fair – November 27 & 28

- Book fair will run on the same date as the conferences November 27th and 28th
- Still looking for a couple volunteers to support the fair. This is posted on Sign-up Genius.
- Hayli made suggestion about Scholastic flyers being available so parents could also place orders before or after the book fair. Rhonda will take the suggestion to staff.

6. Remembrance day ceremony – Taking place at school November 7th

- A scaled back version compared to previous years since the school has not had as much time to prepare a program with classes.
- Given these changes, an invite did not go out to all families this year. Nonetheless, there will still be an important recognition of remembrance day for students.

7. School Patrols

- Students are back running patrols before and after school
- This year the school has the most student volunteers they have ever had.

- To accommodate all volunteers the schedule has 4 students at each crosswalk (opposed to previous 3).

8. Traffic and Safety

- Still having issues with traffic issues in front of the school in the morning. This poses a risk to student safety.
- The school is working with City of Calgary to come out to survey the area and make suggestions to improve safety.
- School staff encourage parents to call 311 when they witness issues so that these can be effectively tracked and communicated.
- **School Request:** The “sandwich board” sign in the parking lot is faded. Request for new sign. Rhonda will measure dimensions of the sign and report back. Carla volunteered to look up pricing through Vista Print to update the sign. Will table for further discussion at next meeting.

School Council: New Business

1. Interim Chair and Signing Authority:

- Need Sam (chair) to go to the bank to get signing authority. This can be done by appointment only
- Note that Sam’s availability is limited until the new year. Therefore motion posed to vote for a new interim chair until his availability increases.
 - Motion put forward by Shane – Seconded by Marian and Carla
- Ben volunteered to be interim chair until Sam is available.
 - Motion for approval for Ben Hall to be interim chair – all in favor

2. Movie Night – January 29th, 6:30-8:00

- Will need to get another movie license.
- Will speak with Kate about getting the license in place.
- Discussed possibility of having pizza ordered through Healthy Hunger for this event.
- Carla will look into options with healthy hunger.

3. Alternative Event in lieu of Halloween Dance Discussion

- Discussed holding a dance again on a different date – perhaps Halloween themed.
- We have Thursday nights available in the gym.
- Suggested dates: April 2nd or February 26th
- Shane checked with DJ – available both dates
- Proposed April 2nd to spread out events through the year.
- Motion to hold dance on April 2nd– All in favor.

4. Fundraising Updates

- **Lovable Labels** - This is an ongoing fundraiser. Hasn’t been many orders. Rhonda will send out another update through email to remind parents of this fundraiser.
- **Online Apparel (Fresh Brand Gear).** There was one box delivered last week. Not a lot of orders. Wonder if there may be some confusion with parents not knowing they could order throughout the year. Rhonda will also send out an email to parents about this at a future date.
- **Skip the Depot** – Megan transferred the funds to Carla. Total in that account currently stands at \$706.08

- **Healthy Hunger** - Hayli wasn't sure where commission checks are delivered. Shane indicated they are delivered directly to the school. The last two dates the commission was **as follows**:
Subway - \$112.58; Cookies - \$102.00.
 - Noted that the upcoming Mary Browns fun lunch has 50 student order4s so far. A big decline from the last Mary Browns order which had 106 students participating. Rhonda will send a reminder to parents through email.

5. Financial Update for School Council

- Account currently sits at \$12429.57
- There are some cheques that still need to be deposited. Will do this once Ben has signing authority.

6. Other Business – Project Kindness (Holiday Season Initiative)

- Kids make winter cards – if able, families insert gift cards which are then redistributed to families in need
- School indicated they will need more help from parents for organizing and purchasing materials.
- Carla volunteered to buy card stock and envelopes. Will need to fold card stock in half.
- Need these materials delivered to the school for **November 28th**.
- Hayli can create sign up genius for people to sort and distribute gift cards. Rhonda will communicate about date for this to take place.
- Plan to have cards sent out to parents for December 1st.
- Motion by Shane for council to provide budget of \$200 for this initiative. Seconded by Ben.

Motion to close meeting by Ben. Seconded by Hayli

Meeting adjourned 7:59 all in favour

Parent Association Meeting

Meeting Opened 7:59

1) Casino Updates

- Paperwork has been submitted
- Casino dates are December 12th and 13th, 2025
- Sign up genius has volunteer positions posted. Most spots have been filled, with the exception of back-up slots in case volunteers cannot make their timeslot.
- We will send another email asking parents to sign up to complete our volunteer roster.
- Discussed a plan to send out reminder emails prior to the Casino Date.
- Will make distribution list with phone numbers, as well as ensure that there is a point person for volunteers to contact if any scheduling conflicts arise.

2) Account Update

- Balance currently sitting at \$29,199.91

Ben motioned to adjourn meeting, seconded by Carla.

Meeting closed at 8:11